

B.O.S. Registration Form and Guidelines 2018

Please submit this form by printing out, completing and mailing **no later than July 1, 2018**. Please send to: Abby Bender, PO Box 158, Oak Bluffs, MA 02557. You must include your check or money order for \$30 made out to Abby Bender (BOS in the memo line ONLY.) No PayPal or other online payments accepted. Please contact Abby at shakes9999@yahoo.com for a confirmation of receipt or with any questions. **Be SURE to save a copy of this form for yourself as you will be strictly held to the policies noted.**

Contact info for this piece: (please write neatly and legibly)

Your Name: _____

Your mailing address for BOS materials sent between July 1-Sept 1: _____

Your E-mail: _____

Best phone # to reach you at: _____

Alternate phone #: _____

Choreographer's name or group name as you'd like it to appear on promotional materials: _____

Please give a brief description of what you'll be working on for the show, style of dance, its tone, music, how many dancers, what age group etc. (Feel free to handwrite more on reverse) _____

I agree to abide by all the conditions for participation as detailed below

signature _____

date _____

PLEASE READ THE FOLLOWING VERY CAREFULLY before signing as the guidelines have been updated.

Cut on the line below - Mail top portion ONLY with your check and **KEEP** the lower portion until you know the guidelines by heart.

By registering in B.O.S., you agree to the following terms:

Built on Stilts welcomes all kinds of performance and is not restricted to dance alone. You are welcome to contribute a short play, live music, circus arts or any other kind of performance work that requires little tech. HOWEVER, the festival is for choreographers **16 years in age or older**. Younger children are invited to participate in dances and in Stiltshop, but not to register works without express permission from the festival director.

- You will not** be registered in the festival until your registration fee and form has been received. Send payment the same day you email or mail this form. Your \$30 registration payment is non-refundable and **cancellations within 3 weeks of the festival will incur an additional \$25 fee** that must be paid before future participation is allowed.
- Tech Dates:** Each piece will be given one slot in which to mark the piece in the space and give cues (between 1/2 hour and 1 hour) at some point within the days leading up to or on the days of the festival before your first show, (*generally on the day-of first show for visiting artists.*) You and your entire group **MUST attend the 4pm dress rehearsals on ALL days** of the shows in which their piece is to be included. Participants must arrive **ON TIME** for the 4pm production meetings and dress rehearsals and stay until the whole dress rehearsal is over. Once all the registrations are in, at least one month in advance, you will be provided with a more definite schedule of your time slots. Visiting artists are provided with dates much sooner.
- Performance Dates:** Festival runs Aug 9th-11th and 18th-21st. Dress rehearsals on your show date/s are at 4pm. Show call for performers is 7pm. Curtain is at 8pm. **Each piece will be in 1-3 of the performances.** Once all the registrations are in, you will be provided with a more definite schedule of your time slots, approximately one month in advance. Visiting artists are provided with dates much sooner.
- You and ALL your dancers agree to attend the tech, dress rehearsal times and performance times scheduled for your piece.** Unfortunately, we can't adjust to everyone's schedules; therefore note that you and your dancers **MUST** attend the times allotted to you for marking, dress and performances. *Please do not make special date requests unless absolutely necessary. If you have unavoidable conflicts, please detail them above on your registration form. We'll do our best to accommodate you but can't guarantee it. Unavoidable conflicts are cases such as being out of town, weddings, funerals etc...not simply your preferences.*
- All dances and/or performance works MUST be 7 minutes or less.** This does not mean your piece should be 7 minutes. Consider your audience, their attention span as well as the dynamics and engagement of your work. Short can be sweet! Solos are strongly encouraged to be 5 minutes or less.
- There is no special light or sound cueing available for the show.** We are minimal tech. There is only bump or fade up and bump or fade down for lights and one level of light you may choose for your piece. **Music** is on and off only, no manual fading. Your music should be engineered with fades or pauses as needed in advance of submitting your music. **You agree to have your music made into ONE TRACK and EMAILED** upon request.
- Any** large prop use must be cleared well in advance and may not be able to be accommodated.
- You will not** include any nudity or foul language in your work and there can be **NO OFFENSIVE LYRICS or SWEARS IN YOUR MUSIC** choices, nor **ANY** overtly violent or sexual content out of respect for this all-ages event.
- You agree to** submit your program info, a short biography and your music by the dates requested in the BOS follow-up information we will provide you with in early July. You will submit it **IN THE FORMAT REQUESTED** therein, not in advance or late, **and not bit by bit**. All the written info we will request should come **BY EMAIL**, all together in one email. Proofread in advance before you submit this info.
- Dance schools or groups** that require participants to **PAY** to be in their BOS piece are asked to donate 10% of such income to the festival, in addition to their registration fee as Stiltshop has done for years.
- You agree to** show respect for your fellow participants and staff, to be well rehearsed and prepared. The stage is an honor. Please respect it.
- No** inside saving of seats by participants. Participants who wish for seats will wait outside with audiences for seats until the doors open.
- No USE OF THE VENUE** for rehearsal or visit outside of the exact times and dates noted herein unless you have your own signed contract with MVPT.
- No FOOD OR DRINK** is allowed in the venue, except water.
- No** videotaping allowed at the performances. Videotaping is allowed at the dress rehearsals or techs only.
- Participating choreographers **must** be at least 16 years old or be co-choreographing with someone 16+ years of age, with permission from festival director.
- Development of new work is encouraged. Work previously presented at the festival in past years **is not allowed**.
- Each choreographer or group is allowed **ONLY** one piece unless cleared well in advance by the festival director.
- PLEASE** do not register if you aren't certain you will be able to participate. Late cancellations cause programming problems. Fee is non-refundable.
- PLEASE do not** report to the press or media regarding in BOS without consulting the festival director, as *you may be asked to include specific language.*
- You and your piece's participants will not hold BOS, The MVPT or BOS staff liable for injury, theft or loss incurred on the premises.
- NO TAP SHOES, SKATING,** or other footwear or prop usage that may **DAMAGE THE FLOORS IS ALLOWED** per venue rules.
- You agree to** confirm receipt of information emailed or mailed to you by BOS when asked to do so.